

**South Salem Fire District
Commissioner Meeting Minutes - draft
May 11, 2026**

Meeting called to order at 7pm

Pledge of Allegiance led by Chief Yorke

Present Commissioners: Bauer, Amerling, Lombardi, Gossett, Scott

Department Officers: Chief Yorke, Assistant Chief Davison, President Johnson

District Employees: Treasurer Blum, Property Manager Andros, Secretary Mansfield

Approval of April District Meeting Minutes

A motion to approve the April 13th District meeting minutes was made by Commissioner Amerling, second Commissioner Lombardi, and all voted in favor.

Public Comment Period - none

Chiefs Report - attached and distributed to the Board

Equipment Requests:

(7) iPads A16 (128GB) at a cost of \$20 per month per device (devices are free and require three- year service agreement) from Verizon Business.

(7) Otterbox Defender Series Cases for iPads (A16) at a total cost of \$498.68 from Amazon.

(3) Ram X-Grip Mounts for 9" - 11" Tablets (Patented) at a total cost of \$469.47.

Apparatus:

Rescue 12 - Check engine light is on. Kevin will bring to to HVFE on May 12th for diagnostics check.

Tanker 2 was brought to Stronghold Mechanical on April 20th for air leak and shore power plug not ejecting. Replaced pressure switch for auxiliary air compressor and replaced shore power plug ejector for a total cost of \$2,210.45.

Corsi Tire replaced the damaged wheel/rim on May 1st for \$923.45. Brought to Stronghold Mechanical on May 6th for additional air leak. Replaced air actuated dump switch for main water dump for a total cost of \$879.13.

The estimate from Stronghold Mechanical is \$19,518.78 to repair oil leak, replace front spring packs, replace turbo assembly and replace exhaust control valve on water dump actuator.

Car 2451 - Front and rear brake pads and rotors replaced for \$1,828.24 by Salem Auto on April 17th.

Car 2452 - Request EVS finish hard wiring 12V plugs already installed in center console.

Car 2453 - Request EVS finish hard wiring 12V plugs already installed in center console.

Membership:

On average, 12 Members (7 Interior) responded per call during the month of April.

Department's Recruitment & Retention and Venturing Committees attended the 3rd annual Trial by Fire at John Jay High School on April 29th and April 30th.

Department's Fire Prevention Committee will be attending the 6th Annual RARE Community Event at the Town Park on May 17th.

Training Requests:

After action review of Old Shop Road structure fire was completed on April 20th.

Hydrant Maintenance was completed on April 27th.

Vehicle Lifting & Cribbing drill was completed on May 4th.

Vehicle Extrication drill is scheduled for May 11th.

Live Fire Training in-house vehicle fires drill is scheduled for May 18th.

Firefighter Matt Shue completed Engine Company Operations on April 21st.

UTV Training Course scheduled in conjunction with Bedford Hills FD on May 31st. The Department requests permission to use the firehouse grounds for the first half of the training day, and for \$250 to share in the cost and reimburse BHFD for the training.

Requesting the District reimburse Members for successful completion of New York Boater Safety Training (to comply with Brianna's Law) at a cost of \$34.95 and New York Defensive Driving Course at a cost of \$24.95, both offered by American Safety Council.

Miscellaneous:

MA-22 was gifted to the District by the Department at its annual meeting on April 9th.

Correspondence from the Department has been submitted.

Installation of the following took place on April 27th: (4) repurposed portable fire ground radios and chargers. (2) Department purchased hand lights and (2) side view mirrors.

The Future Training Planning Group submitted building permit application to the Town and the rough layout is complete and marked out in the field.

A possible awards ceremony was mentioned for heroic actions at Old Shop Road structure fire.

A motion was made by Commissioner Scott to approve a three year service agreement with Verizon wireless for 7 iPads at \$20 per month for an approximate total of \$140 per year. The motion was seconded by Commissioner Lombardi, and all voted in favor.

A motion was made by Commissioner Scott to approve the purchase of 7 Otter boxes for the iPads at a cost of \$498.68. Second Lombardi, and all voted in favor.

A motion was made by Commissioner Scott to approve the purchase of 3 RAM x grip mounts for iPads for \$469.47 from RAM mounts. The motion was seconded by Commissioner Bauer, and all voted in favor.

A motion was made by Commissioner Scott to approve \$250 for UTV training sponsored by Bedford Hills. Second Lombardi, and all voted in favor.

After discussion, it was decided that Chief Yorke gauge interest for a defensive driving course from Membership, and will update the board.

Tanker 2 Repairs - Stronghold suggests replacement versus repair.

A motion was made by Commissioner Gossett to approve up to \$4,176 for the spring pack repair. If Danbury Auto offers more competitive pricing, then the work may be done at Danbury Auto. The motion was seconded by Commissioner Amerling, and all voted in favor. Commissioner Lombardi indicated that two written quotes will be sufficient.

Patio Repaving / Curb work Site Visit The board inspected the patio repaving project. An RFP for blacktop and curb work will be distributed.

Treasurer's Report

Budget YTD vs Actual, Intermonth - Transfers, Deposits Received, Bank Statement Reconciliation reports

Approval of Treasurers Report

Audit of Pending Claims

The audit has been completed by BST, and the report is forthcoming.

A motion was made by Commissioner Lombardi to approve the Treasurers report, second Bauer, and all voted in favor.

Commissioner Amerling reports that bank statements have been reconciled without exception.

Property Manager Andros reports that Verizon will offer a credit for the three weeks that the phone number was not working.

A motion was made by Commissioner Lombardi to approve the claims, second Scott, all voted in favor.

Correspondence

SSFD - MA-22 Donation Letter

Proposed Stipend Legislation -

Letter of Complaint - Board response acknowledged

Vista FD - Inspection Dinner 5/30 (please RSVP by May 16th)

Lewisboro VAC Open House - Sunday, 5/12 12-3pm

FASNY - Gerard J. Buckenmeyer Memorial Volunteer Fire Fighter Scholarship

District Property Report

Building Usage - 6/23 Midterm Election

Building Projects - n/r

Pending Projects - n/r

Administration

District policy review- Commissioner Lombardi informed the board that a Medical Screening policy has been drafted and sent to the Chief and others for recommendations. The policy will be distributed once approved.

Lexipol Invoice - After discussion it was decided that Secretary Mansfield would contact Lexipol to notify that the board voted in January 2026 to not continue with the platform.

Unfinished Business

Pending Projects: Firehouse Entrance Alterations

Live Fire Training - scheduled for 5/18

Truck Replacement Committee - n/r

District Policy Updates - Medical Screening Policy

New Business

Reserve Fund Budget Transfer

Labor Law Compliance Poster

Patio Repaving

Department of Civil Service Audit and Risk Management

A motion was made by Commissioner Lombardi to transfer \$225,000 from the General Operating account into the Capital Reserve fund to fulfill the 2026 budget requirements. The motion was seconded by Commissioner Amerling, and all voted in favor.

A motion was made by Commissioner Bauer to purchase an annual subscription for the Labor Law Compliance Center. Second Lombardi, the motion passed (4-1), with Commissioner Scott voting against.

The board voted 4-0 accepting department donating MA-22 to the District (abstain Lombardi).

Proposed Stipend Legislation - Commissioner Lombardi gave an overview of the stipend program, whose aim is to assist in member recruitment and retention. Commissioner Lombardi advises continued monitoring of the bill, and will update the board on its progress.

Department of Civil Service Audit and Risk Management -

The department is conducting an audit of NYSHIP. Secretary Mansfield will send in the paperwork via certified mail.

Executive Session

The board entered into Executive Session to discuss a concern related to personnel and property at 8:21pm. The board will seek legal counsel regarding this matter. The board exited Executive session ended at 8:36 pm. The meeting was adjourned at 8:36pm.

The next District Meeting is tentatively scheduled for June 8, 2026.

Beth Mansfield

Secretary

South Salem Fire District