

**South Salem Fire District  
Commissioner Meeting  
February 9, 2026**

**Meeting called to order at 7pm**

**Pledge of Allegiance led by Chief Yorke**

**Present Commissioners: Bauer, Amerling, Lombardi, Gossett, Scott**

**Department Officers: Yorke, Davison**

**District Employees: Treasurer Blum, Property Manager Andros, Secretary Mansfield**

**Guest Attendees: Rob Dent, Nick DeLaurentis**

**Approval of January District Meeting Minutes**

A motion to approve the January District Meeting minutes as amended was made by Comm. Lombardi, second Gossett, all voted in favor.

**Approval of January Organizational Meeting Minutes**

A motion to approve the January Organizational Meeting minutes as amended was made by Comm. Lombardi, second Gossett, all voted in favor.

**Approval of January Special Meeting Minutes**

A motion to approve the January Special Meeting minutes was made by Comm. Lombardi, second Gossett, all voted in favor.

**Public Comment Period - none**

**Chiefs Report - attached and distributed to the Board**

**Equipment Requests -** (1) Pair of Globe boots needed for Andrew Williams for \$617.40 from AAA on NYS Contract # PC69006.

KeySecure 6 with mounting bracket for Engine 166 for \$1,449 from Knox Company.

Apparatus - Engine 166- Brought to Hudson Valley Fire Equipment on February 5th for battery testing. Batteries were replaced at a cost of \$1,404.54.

Car 2451 - At the Board's request, quote attached from Emergency Vehicle Specialists for lighting upgrade for \$1,257.17, to supply and install Soundoff 61" running board lights to increase safety during intersection crossings.

Car 2453 - Oil Change and NYS Inspection completed at Salem Auto on February 6th.

**Membership -** On average, 14 Members (8 Interior) responded per call in January.

**Training requests** - State Mandated Sexual Harassment, Workplace Violence and Cyber Security Awareness Training completed on January 19th

Stop the Bleed, Basic First Aid and Narcan Training completed on January 26th. Search & Rescue Drill completed on February 2nd.

Ice Rescue Classroom Training scheduled for February 9th

Annual Mandatory OSHA, Bloodborne Pathogens & Hazmat Training scheduled for 2/16

Ice Rescue Drill scheduled for February 23rd.

Responding to Lithium Ion Powered Vehicle and Equipment Incidents Training will be conducted by Tactical Resource Fire Training at Croton Falls Fire Department on March 2nd.

Requesting \$570 for annual AED & CPR training on 3/23 through Health & Safety Institute.

**Miscellaneous** - Tentative / possible date for Inspection Dinner - Saturday, April 11th.

The following quotes were obtained: (1) Mount Kisco Seafood \$8,400 plus cost of rentals \$1,534.71 and wait staff \$ shared through Department/Benevolent (2) De Cicco & Sons \$15,890 (3) Le Chateau \$15,250 (Thurs. night pricing) (4) Fox & Sons \$ (still awaiting quote).

A motion was made by Comm. Scott to approve \$617.40 for boots, second Lombardi, all voted in favor.

A motion was made by Comm. Scott to approve \$1,449 for the Knox storage unit for Engine 166, Lombardi second, all voted in favor.

A motion was made by Comm. Scott to approve \$1,257.17 for the lighting upgrade to Car 451. Second Gossett, all voted in favor.

A motion was made by Comm. Scott to approve \$570 for AED CPR training through HSI. Second Gossett, all voted in favor.

A motion was made by Comm. Scott to approve up to \$9,000 for the District Inspection Dinner. Second Lombardi, all voted in favor.

### **Treasurer's Report**

Budget YTD vs Actual, Intermonth - Transfers, Deposits Received, Bank Statement reconciliation reports

A motion was made by Comm. Lombardi to approve the Treasurer's report, second Gossett, all voted in favor.

### **Audit of Pending Claims**

Comm. Amerling reported that the bank statements have been reconciled without exception.

A motion was made by Comm. Gossett to transfer \$59,676 from the Repair Reserve to the general checking account. Second Bauer, all voted in favor.

A motion to approve the claims as read was made by Comm. Lombardi, second Gossett, all voted in favor.

## **Correspondence**

BOE - Board to review consent form for polling place authorization

The board needs assurances from the town that the police coverage will be provided. Police coverage will be an additional cost.

A motion was made by Comm. Scott that Chairman Bauer sign the Westchester Board of Elections consent form for \$7,000 for use of building (excluding police costs) contingent upon Supervisor Gonçalves agreeing to provide police coverage during polling hours. Second Lombardi, all voted in favor.

## **District Property Report**

Building Usage - Wednesday, February 25th - ASFDNY Meeting

A motion was made by Comm. Lombardi to spend up to \$500 for catering for the ASFDNY meeting on 2/25. Second Bauer, all voted in favor.

## **Administration**

Membership

VESO - The board discussed coverage for active members and compliance with member physicals ensuring benefit coverage. It was agreed that the Department should discuss further and meet again with the board and Benevolent Association.

## **Unfinished Business**

Pending Projects - Firehouse Entrance Alterations

A motion was made by Comm. Gossett to submit signed release form to Chris Palella, second Bauer, all voted in favor.

District Policy Updates - Policy Amendments and Distribution

Commissioners Lombardi and Scott estimated that the South Salem Fire District Policies will be ready for board review at the March meeting. Policies will then be sent to the attorney for approval, and published by the April District meeting date. The finalized policies will be posted on the District and Department websites. Hard copies will be available at the fire house.

Commissioner Lombardi amended the policies that were discussed at the January 29th Special meeting. The attorney reviewed the following: Fire District Code of Ethics (approved by atty as is), Investment Policy (amended and approved by atty), Sexual Harassment Policy, Anti Hazing Policy (amended and approved by atty) Rules and Regulations (approved by atty).

Commissioner Lombardi made a motion to accept the policies as amended. It was indicated that the motion last meeting was to accept the policies as approved by the attorney. If the attorney has approved the policy, no other changes are needed. Comm. Lombardi reported that Code of Conduct (2014) and Social Media (2017) Policies are being reviewed by the attorney and to expect a response from her soon.

**New Business**

A motion was made by Comm. Lombardi to move the \$75,000 grant check to the Capital Reserve fund, second Gossett, 4 in favor, 1 opposed. The motion passed.

Transfer of Funds requests: Repair Reserve to Checking for Jennings, and General Fund to Capital Reserve (Grant check)

Fire House Roof Replacement - Comm. Lombardi had the roof assessed in January of 2021, which now exceeds the 3-5 years before replacement is needed. He proposes discussing the topic further at the March meeting. It was noted that the cupola may also need repairing.

The Board entered into Executive Session at 8:30. They exited Executive Session at 9pm.

The next District Meeting is tentatively scheduled for March 9, 2026.

Beth Mansfield  
Secretary  
South Salem Fire District