

**South Salem Fire District
Commissioner Meeting
May 12, 2025**

Meeting called to order at 7pm

Pledge of Allegiance led by Chief Yorke

Present Commissioners K. Bauer, P. Amerling, M. Lombardi, T. Gossett, A. Scott

Department Officers - M. Yorke, M. Davison, C. Johnson

District Employees - Treasurer Blum, Secretary Mansfield

Guest Speakers - Scott Forbes, Nick DeLaurentis

Approval of April 14th Regular District Meeting Minutes

A motion was made to approve the minutes as amended by Commissioner Bauer, seconded by Commissioner Gossett, and all voted in favor.

Public Comment Period

Scott Forbes inquired about a piece of fire ground equipment, asking if the Department votes to purchase a piece of equipment would the district be able to take it. Asked if the District was going to cover the cost of the air conditioner in the fitness center. No estimates have been attained for the fitness center.

Nick DeLaurentis asked about the status of his F.O.I.L. request. Secretary Mansfield advised Mr. DeLaurentis that the Board would be replying to the request. Mr. DeLaurentis also asked if the Board was able to reply to his email to the Board regarding an earlier incident at the firehouse.

Chief's Report - attached and distributed to the Board

Equipment Requests - Chief Yorke is requesting replacement of air bags, hoses and valves for a cost of \$2209.94. Chief is also requesting 3 sets of Morning Pride gear for a cost of \$10,506.00. Chief is requesting 3 pairs of boots that need to be replaced for a cost of \$1,852.20. Quote is attached. Chief also advises that their gas meter sensors need to be replaced at a cost of \$1399. Chief Yorke also updated the quote from Motorola for the cost of the ground radios at \$86,964. Motorola also expects delivery within 10 weeks of order.

Apparatus - E166's door end cap was replaced. E167 was sent to Firematic for evaluation. It was discovered that the air conditioner evaporator cord has deteriorated. The estimate to make the repair is \$4250. R21 has had repairs done to its winches.

U79 had an oil change completed. Car 2451 has a gas meter with repeated issues, has been sent to AAA, and sent to manufacturer, who is researching a warranty repair. Car 2453 tune up has been completed.

Membership - T. Caviola has been reinstated as a full active member, and approval by the Board has been requested. F. Secret has been transitioned to associate membership status.

Training Requests - Semi annual Hydrant testing was completed on 4/7 and 4/14, OSHA Blood Borne Pathogens mandatory training on 4/21 was completed. Driver Training qualifications skills forms were updated.

Miscellaneous - PC Lee recommends that the Chief's desktop computer be replaced at the approximate cost of \$1,500. OS Windows 10 ends its support on October 24th, 2025. The computer will need replacing before then.

Polaris - The possibility that the District potentially take ownership of the vehicle was introduced.

A motion was made to approve the \$2,209.94 purchase of the requested airbags by Commissioner Scott, seconded by Commissioner Amerling, and all voted in favor.

A motion was made to approve the \$10,506.21 purchase of 3 sets of Morning Pride gear by Commissioner Scott, seconded by Commissioner Amerling, and all voted in favor.

A motion was made to approve the \$1,852.20 purchase of 3 sets of Globe boots by Commissioner Scott, seconded by Commissioner Gossett, and all voted in favor.

A motion was made to approve the \$1399 purchase of a gas meter by Commissioner Scott, seconded by Commissioner Lombardi, and all voted in favor.

A motion was made to approve the \$86,964 purchase of Motorola fire ground radios by Commissioner Scott, seconded by Commissioner Lombardi, and all voted in favor.

Treasurer's Report

Budget YTD vs Actual, Intermonth - Transfers, Deposits Received, Bank Statement reconciliation reports

Approval of Treasurer's Report

A motion to approve the Treasurer's report was made by Commissioner Lombardi, seconded by Commissioner Bauer, and all voted in favor.

Audit of Pending Claims

A motion to approve claims was made by Commissioner Lombardi, was seconded by Commissioner Bauer, and all voted in favor.

District Property Report

A motion to award the air conditioner unit replacement contract in the amount of \$19,796 to Carey and Walsh was made by Commissioner Scott, seconded by Commissioner Gossett, and all voted in favor.

A motion to approve the cost of \$1,250.00 for Carey and Walsh to pipe the new A/C into the vestibule area was made by Commissioner Scott, was a seconded by Commissioner Gossett, and all voted in favor. Property Manager Andros to contact Carey and Walsh to start work. Treasurer Blum will send Carey and Walsh deposit check for 1/3 cost of total.

Commissioner Amerling read the proposal for Churyuk's water treatment services, which would total \$2,631. A second proposal was also discussed. After discussion, it was agreed to revisit the proposal next month.

Chief Yorke to ask Property Manager Andros for a quote from Stronghold for E167's air conditioner repairs.

Correspondence

F.O.I.L request - received

Firehouse Pavilion - Commissioner Lombardi letter regarding Certificate of Occupancy requirements

Member Secret Status Change Notification

Member Caviola Full Active Status Reinstatement Request

A motion to reinstate Member Caviola was made by Commissioner Scott, was seconded by Commissioner Lombardi, and all voted in favor.

Administration

Membership

VFIS Beneficiary Designation Form for Member Shue has been received.

VESO / VFIS renewal has been received from Niles, and needs to be returned by 8/1/25.

Unfinished Business

Pending Projects

Firehouse Entrance Alterations - Commissioner Gossett has received the contract from Jennings. Treasurer Blum advises that Jennings will need to send their Insurance information to Niles.

C.R.E.S.T. Grant update - Commissioner Lombardi inquired with Heather Lackey at Chris Burdick's office. He hasn't received a response yet.

District Policy Updates

Commissioner Lombardi advised the Board on the requirement to affix Fire Department veteran banners on NYSEG utility poles. The board decided to not provide insurance for this. Commissioner Lombardi recommended the Board review and accept the new sub-contractors public works registry. Commissioner Lombardi also requested starting the records retention and disposal program, and will report back to the Board in June.

New Business

A motion was made by Commissioner Lombardi to amend general requirements to include public works sub-contractor registry. The motion was seconded by Commissioner Bauer, and all voted in favor.

Treasurer Blum recommended that the Board make a motion to transfer \$230,000 from the operating money market account to the Capital Reserve fund. After discussion, the Board voted to transfer \$145,000 to the Capital Reserve fund. The motion was made by Commissioner Lombardi, was seconded by Commissioner Scott, and all voted in favor.

The Board entered Executive session to discuss a personnel matter at 8:47pm. The Board closed Executive session at 9:14pm. The Meeting was closed at 9:15pm.

Next District Meeting - tentatively scheduled for Monday June 9th, 2025