

**South Salem Fire District
Commissioner Meeting
January 6, 2025**

Meeting was called to order at 8pm by Chairman Bauer.

Pledge of Allegiance was led by Chief DeLaurentis

Present Commissioners: K. Bauer, P. Amerling, M. Lombardi, T. Gossett, A. Scott

Department Officers: Chief DeLaurentis

District Employees: Property Manager Andros, Treasurer Blum, Secretary Mansfield

Guest Attendee: CJ Johnson

Approval of December 9th Regular District Minutes

A motion was made to approve the December 9th Regular District Meeting minutes as amended by Commissioner Lombardi, seconded by Chairman Bauer, and all voted in favor.

Approval of December 19th Special Meeting Minutes

A motion was made to approve the December 19th Special Meeting minutes as amended by Commissioner Lombardi, seconded by Chairman Bauer, and all voted in favor.

Public Comment Period - None

Chiefs Report - attached and distributed to the Board

Equipment Requests - The Chief is requesting four new cylinder air bottles to replaced expired bottles. At \$1313 per bottle, the four bottles total \$5252. New York State Contract #PC69006. The Chief also requests six barrier hoods at \$130 each, totaling \$780.

Apparatus - Additional servicing for Engine 167 is needed from Firematic.

Membership - no report

Training Requests - A CPR Refresher course has been scheduled for 24 members. At \$36 per member, the total for all is \$864.

A motion to approve the bottles, hoods, and CPR training was made by Chairman Bauer, seconded by Commissioner Scott, and all voted in favor.

Treasurer's Report

Budget YTD vs Actual, Intermonth - Transfers, Deposits Received, Bank Statement reconciliation reports. Four additional claims were approved. Bank statements were not reconciled. The budgeted transfer of \$60,000 was made to the repair reserve.

Approval of Treasurers Report

A motion was made to approve the Treasurer's report as read by Chairman Bauer, seconded by Commissioner Amerling, and all voted in favor.

Audit of Pending Claims

Read by Property Manager Andros. A motion was made to accept the claims as read by Commissioner Lombardi, seconded by Commissioner Gossett, all voted in favor.

Correspondence

Appraisal Affiliates - An asset evaluation has been scheduled for later this month.

District Property Report

Pending Projects - Firehouse Entrance Alterations

Plumbing, Electrical, and Carpentry Bids - opened at Organizational Meeting.

Air Conditioner - The repair has been completed. Property Manager has spoken with Carey and Walsh, who has resubmitted paperwork.

Oil - Durkin has installed a wireless monitoring device on the tank so that going forward, the tank can be more accurately monitored.

Repairs - Repairs made to the door on 167 were made on Friday and Saturday.

N95 Respirator Masks - Property Manager Andros has ordered the N95 masks.

Building Usage - The February Meeting of the Association of Westchester Fire Districts has been scheduled. A motion was made by Chairman Bauer to cover food expenses for the event, seconded by Commissioner Scott, and all voted in favor.

Administration

VESO / VFIS - After discussion, it was decided that the Board will review insurance procedures and policies in April.

Commissioner Election - Newly elected Commissioner Avery Scott submitted documentation of his swearing in by Town Clerk, and was appointed at the Organizational meeting.

Professional Services

Sullivan / Firehouse Entrance Alterations - Sullivan will have bids available for pick up at their offices from January 17th - March 10th. Bid opening is tentatively scheduled for March 10th. Commissioner Gossett will confirm date with Sullivan, and will get clarification on bid bond. Secretary Mansfield to receive legal notice from Sullivan for publication.

Unfinished Business

Pending Projects: Firehouse Entrance Alterations (see above)

Live Fire Training

District Policy Updates

Truck Replacement Committee - Permissive Referendum

The Board reviewed the Permissive Referendum for the truck. Commissioner Lombardi made a motion to approve the referendum, seconded by Commissioner Scott. All voted in favor. Secretary Mansfield to publish the approved Referendum with the Katonah Lewisboro Times and on the District website. Chief DeLaurentis will send the contingency clause from Commissioner Amerling and attorney to Hudson Valley. A motion was made by Commissioner Amerling, seconded by Chairman Bauer, that the Hudson Valley contract be signed, with the contingency added as per our attorney, and all voted in favor.

New Business

The next District meeting is scheduled for Monday, February 10th, 2025.

Meeting was adjourned at 9:38pm.

Beth Mansfield
Secretary